

**SOUTHEND CCG & CASTLE POINT & ROCHFORD CCG
PRIMARY CARE CO-COMMISSIONING COMMITTEE
COMMITTEE IN COMMON**

Part I

Meeting in Public

Wednesday 15th January, 2020, 1:00pm

Audley Mills Education Centre, Rayleigh

Agenda

Item no	Item description	Objective / Desired outcomes	Paper(s)	Lead
General Business				
1	Welcome & Apologies for Absence	For noting	n/a	Chair
2	Declarations of Interest	For noting	Attached	Chair
3	Minutes of last meeting held on Matters Arising: 13 th November, 2019	For review and agreement	Attached	Chair
4	Action Log	For Review	Attached	Chair
Standing Items				
5	Quality Report	For Review	Attached	Ellie Carrington
6	Finance Report	For Review	Attached	Mark Barker
7	Contract Update Report	For Review	Attached	Sally Simmonds
For Decision				
8	Drugs & Therapeutics Terms of Reference	For Decision	Attached	Zafiat Quadry
Information Items				
9	Quality Assurance Nurse Update Report	For Information	Attached	Ellie Carrington
10	Any Other Business & Items for Next Meeting			
Any Other Business				
11	Questions from the public relating to the agenda		Verbal	Chair
Date & Venue of Next Meeting in Public:				
Wednesday, 11th March, 2020 – 1-3pm Audley Mills Education Centre				

For further information, please contact: Sharon Judge on 01268 464531 or sharon.judge@nhs.net